



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	R. C. PATEL EDUCATIONAL TRUST'S R. C. PATEL ARTS, COMMERCE AND SCIENCE COLLEGE, SHIRPUR
• Name of the Head of the institution	Dr. Dilip R. Patil
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02563-299329
• Mobile no	+919922553765
• Registered e-mail	principal@rcpasc.ac.in
• Alternate e-mail	iqac.rcp@gmail.com
• Address	Karvand Naka, Shirpur, District - Dhule (Maharashtra), India
• City/Town	Shirpur
• State/UT	Maharashtra
• Pin Code	425405
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban



Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Ravindra H. Patil	MRP	ICMR, New Delhi	2018 (Duration: 02 Years)	1050000
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>04</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
<p>IQAC undertook the assessment of institutional API and teacher's diary for the year 2020-21. Sensitized teachers to create a sound research culture in their departments. IQAC also sensitized to teachers regarding use of modern ICT gadgets, online learning resources etc. IQAC and the library committee has provided unique user ID and password for accessing NLIST site that offers e-Books and e-Journals in full text form. Teachers who have completed their Ph.D., are felicitated by the Teachers' Council the Governing Body of the College. It also emphasizing upon faculty members to publish research papers in reputed Journals/ UGC CARE journals.</p>				
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>				

Plan of Action	Achievements/Outcomes
<p>Formation of NAAC 7 Criteria Coordinators and team for yearly AQAR submission</p>	<p>Formation of NAAC 7 Criteria Coordinators and committee members for yearly AQAR submission</p>
<p>Annual Calendar, Academic Calendar of college and various Departments</p>	<p>Annual Calendar, Academic Calendar of College, Departmental calendar were prepared and finalised for the year 2020-21.</p>
<p>Maximum use of ICT in curriculum</p>	<p>Most of the teachers have used ICT in curriculum for teaching.</p>
<p>To promote the teachers under CAS</p>	<p>All eligible teachers submitted their CAS proposals to university for API verification as per the UGC guidelines and promoted to the next eligible stage.</p>
<p>To motivate the faculty for research work and attaining online workshops/ seminars, FDP in COVID-19 pandemic</p>	<p>Most of the teachers attained Online workshops, seminars and FDP organized by various bodies and presented papers in conferences. More than 30 research papers of faculty members also published in reputed journals. One faculty member has completed a major research project from ICMR, New Delhi and published a work in reputed journal.</p>
<p>To prepare API and Teaching Diary for faculty for the year 2020-21</p>	<p>Verify API and teacher diary of all faculty members. Several teachers received 'O' grade in API for the year 2020-21.</p>
<p>To increase the number of placements of students through On and Off-campus drives.</p>	<p>In total 318 students were placed through various placement activities of the concern department.</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p><b>Yes</b></p>

- Name of the statutory body

Name	Date of meeting(s)
CDC	16/06/2021

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021	01/07/2021

### Extended Profile

#### 1. Programme

1.1	26
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2. Student

2.1	2541
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	2093
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	886
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	92
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	00
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 4.Institution

4.1	35
Total number of Classrooms and Seminar halls	

4.2	667.5895
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	136
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and follows the curriculum prescribed by the university. Apart from the curriculum the college follows a systematic approach to develop action plans for effective implementation. At the beginning of the academic year, the

university publishes a tentative calendar to start and end of the semester. The Principal conducts meeting of departmental heads and members of the Academic Monitoring Committee (AMC). The AMC prepares the academic calendar for the year in accordance with the academic calendar of KBC NMU, Jalgaon. H.O.D. Made discussions on various issues such as syllabus, availability of books, time table, availability of chemicals and laboratory setting for conducting practical courses etc. Various committees such as internal examination, library, sports, cultural, research promotion, student welfare, grievance, anti-ragging committee etc. are formed or revised for smooth conduct of co-curricular, extra-curricular activities. Along with the academic calendar, faculty Academic Diary is also issued to each faculty to maintain day-wise teaching details. It also maintains records such as- Faculty Profile, Individual Time-Table, Academic Calendar, Faculty Activities, Course Objectives, Lecture Planning (Teaching Plan), Practical in Batch wise, Attendance Record (Theory/ Practical/ Tutorial), Lecture Details, like Compensated, Record of Action taken against Less Attendance, Record of Practical Assessment, Record of Internal Examination, Result Analysis of Internal Examination, Result Analysis of End Semester Examination, Record of Content beyond Syllabus, Record of Seminars, Minor and Major Project, Workshop and Conference etc.

**Teaching Practices:** At the beginning of a semester, each faculty member prepares a calendar of individual faculty activities, number of lectures required for each unit; accordingly faculty members prepare his/her unit wise teaching plan. For the practical, faculty prepares a batch. Conduction of Internal Examination schedule is given to students at the beginning. Result analysis of every Internal Examination is carried out and corrective actions are taken accordingly. After the Internal Semester Examination, the Principal conducts a meeting with HODs.

**Attendance Monitoring:** Attendance of every student is monitored at the end of every week, and a corrective action is taken against the students with less attendance. For the effective implementation of curriculum the faculty members keep themselves upgraded by referring to the standard reference books prescribed by the university and information available on online educational websites, e-books and use of ICT. All teachers used conventional methods of chalk and board with other teaching methods like assignments, group discussion, PPT presentation, class test etc. The COVID-19 pandemic pushes teachers towards online teaching rather than conventional teaching and provides the platform to the students to learn from home. The college authorities took the initiative and started the

online learning through the Zoom, Webex, MS team, and Google classroom. Every student actively joins the classroom for effective implementation of syllabi. The feedback is taken from the students after the completion of the session for further improvement. At the end of the session, the head of departments and the chairman of all committees submitted their reports to IQAC and simultaneously uploaded the same on the college website. At last the Principal along with the IQAC coordinator have arranged the meeting with the staff council to discuss the progress on academic, research, co-curricular and extracurricular activities. The consolidated report of the meeting is presented in front of the College Development Committee to take progressive decision.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://rcpasc.ac.in/wp-content/uploads/1.1.1_Copy-of-prospectus-2020-2021.pdf">https://rcpasc.ac.in/wp-content/uploads/1.1.1_Copy-of-prospectus-2020-2021.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar is prepared by the concerned official at the beginning of each semester in line with the University's calendar consisting of various curricular, extra and co-curricular activities. The calendar is uploaded on college website, displayed on notice boards and is communicated to students through emails. It is updated and revised with respect to any changes suggested by the university.

All the classes and examinations are planned as per the calendar, thus ensuring complete adherence.

Compliance of Continuous Internal Evaluation with Academic Calendar:

1. Classes and Lab time-table: Time table Coordinator of each department prepares the time table as per the guidelines of affiliating university for the number of credit hours for each subject and the academic calendar prior to the start of the semester. Time-table is uploaded on the college portal (ERP) and displayed on notice boards of every department.

2. Course files and Lecture Plan: After the allocation of subjects to faculty, course file of each subject is prepared consisting of



detailed teaching plan. It also contains the assignments to be uploaded on every scheduled date of academic calendar. This course file is duly approved by the Head of the department. In Pandemic situation every teacher uses Zoom licensed copy for online teaching.

3. Internal Examinations: The dates of College Assessment-1 (CA1) and College Assessment-2 (CA2) are mentioned in the academic calendar. Detailed Examination schedule is announced in advance, by respective HODs. To maintain further compliance, exam sheets are checked within three days after the commencement of each examination. In case of labs and projects, internal viva and practical exams are conducted by respective departments before/after the pre university examinations.

4. Question Paper Setting: The question paper of internal exams is prepared by concerned faculties and is approved by head of the department.

5. Exam sheets evaluation: The answer sheets are cross checked in each department to ensure transparent and unbiased evaluation.

6. Assignments and Quiz: In addition to the tests, assignments and quizzes are also the part of Continuous Internal Evaluation. Assignments are provided to students on the scheduled dates mentioned in the academic calendar and solutions are submitted by students within three days. Every teacher conducts regular class tests consisting of MCQs on the related topic for practice and revision with the help of Google forms. Every teacher uploaded notes, materials of each subject to students by Google Classroom.

7. University Exams: The tentative dates for university exams are indicated in the academic calendar. The final university exam schedule is also displayed on students' notice boards.

8. Student feedback: At the end of academic session students submit their feedback for each subject through online feedback forms maintaining complete anonymity

9. Academic Monitoring: Each Head of the Department maintains a monthly monitoring report on course coverage, student attendance and assignment provided for every subject.

10. Amendments: In case of unseen conditions, academic calendar is modified and revised as per the instructions of Principal of the College only.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**18**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

14

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

243

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our College integrates the crosscutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics, etc. The institute finds an ample space when it comes to applying them positively into the curriculum. We believe in maintaining a healthy environment for all the students. The curriculum designed by our university KBC NMU, Jalgaon itself does include many of these aspects.

The compulsory course "Environmental Studies" for first year BA/BCom/B Sc/BCA/BMS Students. That will be able to understand and be aware of the importance of the environment among the people. Apart from these other courses like Agricultural Microbiology, Environmental Biotechnology, Advanced Environment Biotechnology, Green chemistry, Public health and Hygienic etc. are the parts of the third year course curriculum. These subjects provide free environment for inculcating values and developing ethical competence

among the students. It is in response to a long- felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher's day, Human Rights Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

**Human Values:**Values are something which is desirable and worthy of esteem for their own sake. Human values are which help us to live in harmony with the world. The following courses describe the Human values.

1. Principles of Management
2. Human Resource Management
3. Introduction to Social marketing
4. Anatomy and Physiology
5. Nutrition and health
6. Public health and hygiene
7. Common human diseases
8. Animal biotechnology

**Professional Ethics:**The courses mentioned below describe professionally accepted standards of personal, business behavior, values and guiding principles. Codes of professional ethics are often established by professional organizations to help guide members in performing their job functions according to sound and consistent ethical principles.

1. Advertising and Sales Promotion
2. E-business and E-Marketing
3. Business Ethics & Corporate Social Responsibility
4. Organizational Behavior
5. OrganizationBehavior& Development

6. Chemistry in Every Day Life, Analytical Chemistry

7. Nuclear and Industrial Chemistry

8. Drug and dyes Chemistry

9. Business Environment

10. Financial Management

Gender: The college has Women Grievance Cell and Grievance Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There are separate Boys' & Girls' hostel for providing the safe environment to all students.

1. Gender Studies.

2. NSS Studies.

3. Yuvati Sabha.

Environment and Sustainability: The following courses address Environment and Sustainability. It appreciates the ethical, cross-cultural, historical context of environmental issues and the links between human and natural systems. This enables the students to learn about the eco-system and other environmental factors. They also learn measures to protect the environment and are made aware of global warming and other related issues. The college organizes workshop/ seminars on Environment & Ecology to make students aware about efficient use of natural resources.

1. Community Health and Mental Health

2. Biodiversity

3. Environment Biotechnology and Nanotechnology

4. Green Chemistry

5. Environmental Studies.

7. Biodiversity and its conservation

8. Ecosystem

## 9. Population ecology

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1007

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	<a href="https://rcpasc.ac.in/feedback/">https://rcpasc.ac.in/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://rcpasc.ac.in/feedback/">https://rcpasc.ac.in/feedback/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**2541**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**2093**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the beginning of first year programme, the institute identifies the slow and advanced learners on the basis of HSC marks obtained. From second year onwards; their performance in the classroom and the university examinations are taken into consideration. The academic performance of the students helps in identifying the slow and advanced learners. The individual teachers also identify the learning levels of the students during their regular teaching in class. This helps to identify the slow learners and to design various strategies to bridge the gap between the slow learners and the advanced learners. The institution organizes Induction programmes commonly for all newly admitted students. The facilities in the college and the scope of the subjects being learnt are introduced in these sessions. Apart from this, sessions are also included to inculcate positive attitude and competitive spirit. This process helps as a base for monitoring the future progress of the students.

Academic and personal counseling are given to the slow learners by the respective teachers as well as mentor. Bilingual explanations, provision of simple and standard course materials are imparted to all the students irrespective of considering student level. Organizing Extra Classes, Remedial Classes, arrangement of assistance from senior students, to provide the links of online extra reading material to improve basic understanding of subject etc. are some of the special measures taken by the institute to support relatively slow learners.

The special measure also taken by the institute for advanced learners such as: Suggesting to see the lectures uploaded on web/YouTube, encouraging them to study courses on developing soft skills, encouraging them to enroll in Swayam courses, encouraging them to participate in various activities to develop social skills. It has a continuous evaluation system with different types of assessments spread throughout the semester. Additional learning and reference material is provided to advanced learners. Such students



are encouraged to participate and present papers in various Seminars/ Conferences/ Workshops/ Inter-Collegiate Competitions organized by other colleges. The academic achievements of the students are extremely motivated and highly praised by the college by giving publicity in newspaper & social media. Students, who secured Ranks in the University Examination, are honored in presence of management of institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2541	92

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In addition to traditional teaching-learning methods, the institute is highly interested in providing innovative methods for enriching the learning experience.

Experiential learning is an engaged learning process whereby students "learn by doing" and by reflecting on the experience. Experiential learning activities can include, but are not limited to, hands-on laboratory experiments, internships, practicals, field work, surveys, case-studies and project-based-methods etc. Most of the activities are included in the curriculum of various courses. But COVID-19 situation restricted most of such activities and couldn't possible.

Participatory learning is the part of the education, where learners are involved as actively in the learning process as possible. The activities such as surveys, case-studies and project-based-methods to be performed by students in group are fall in this category.

Interactive lecture method, one of the participatory learning methods is used to encourage students to express themselves and consolidate their understanding on the topic taught. More emphasis is given to interaction than to lecturing and question-answer sessions are also frequently conducted in the lectures. Few courses have study tour/industrial tour in the syllabus, but this activity couldn't possible due to pandemic situation.

Problem solving is the act of defining a problem; determining the cause of the problem; identifying, prioritizing, and selecting alternatives for a solution; and implementing a solution.

The curricula at UG and PG level programmes included project work as one of the compulsory subject. This is research-oriented course. The teachers are the guides to the students in the process of preparation of projects. Students remain active, work co-operatively, interact with each other, take responsibility and develop self-confidence.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our Institute uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute:

- All the laboratories are equipped with LCD projectors.
- Desktops are arranged at Computer Lab and other laboratories all over the campus.
- Scanner and Printers are made available in HOD Cabins.
- Photocopier-cum-Multifunction printer is available in the Library.
- Air conditioning Seminar Room of seating capacity of 80 students equipped with LCD projector, smart board and audio-visual system is available.
- One smart board is installed in Microbiology department to enhance the experiential learning of UG and PG students.

- A big air conditioning Auditorium (like mini theater) of 250 seating capacity is equipped with audio system, projector, big screen and computer system.
- Web conferencing platforms such as Zoom, Microsoft Team, Google Meet, Webex etc. are used to conduct online class. The institute has purchased 20 License copies of zoom to conduct online classes during this COVID-19 pandemic.
- e-Books and e-Journals are available on N-list (National Library and Information Services Infrastructure for Scholarly Content) are used by Teachers and PG students.
- The institute has subscription of an online learning platform - Coursera. All the teachers are have completed at least 10 courses in their subjects or related to subjects.
- Several teachers have enrolled to the MOOC platform (NPTEL) and completed some important courses.
- Some of the faculty members have their You-Tube channels to deliver the curricular and extra-curricular content of their subjects to facilitate the ICT based learning.

During this year, due to lockdown situation, all the teaching-learning activities, assessment of students, workshop/ seminar etc are conducted in online mode by using various online platforms such as Zoom, Webex, Microsoft team, Google meet etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

92

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

92

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

10.27

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our Institute is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. Institute therefore follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students.

The university has reforms the new guidelines during this year due to COVID-19 pandemic situation. According to the university circular, the internal assessment is carried out for all programs and courses are to be carried out in online mode. An internal examination of 40 marks per semester is to be carried out for theory as well of practical courses of all the subjects. Teachers have to conduct two online tests each of 20 marks. Teachers have to display the marks on college web site or communicate with students by any means. If any student has any type of query or objection, the concern teacher has to resolve it.

The teachers in our institute carried out the internal assessment strictly following the university guidelines. Teachers used 'Google forms' platform to conduct the internal examination and used MCQ format. The internal examination of practical course is conducted on Zoom platform by taking the viva as per the university rules. The marks obtained by the students were shared on the concerned Whatsapp groups formed for the separate classes.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed in our institute in terms of dealing with internal examination related grievances. An internal examination of various programs and courses carried out in online mode for both semesters by strictly following the university guidelines.

Teachers used 'Google forms' platform for theory courses to conduct the internal examination by sharing the examination link through suitable ways. Students are informed to take the screen shots of the responses and to save in the device before submitting the test. Immediate after finishing the test, the students are provided with the answer key. Students are then able to determine their score easily. As the teachers are using 'Google forms' platform to conduct the test, and as there is provision to set the correct answers, the test score of students recorded automatically and appeared in excel format. Teachers are then shared the obtained marks with students as soon as possible. Students verify their marks with interpreted score. If any related grievances raised by any student were resolved by individual teachers. During this year, no any grievances reported.

The internal examination of practical course is conducted on Zoom platform by taking the viva. According to the university guidelines, every teacher is recorded the meeting conducted for viva. No any grievances reported for the practical viva.

In pandemic situation, it was noticed that few students were unable to appear the scheduled examination due to isolation / quarantine. Teachers conducted re-examination for such students telephonically as per the guidelines of the university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institute is affiliated to the Kavayitri Bahinabai North Maharashtra University, Jalagaon, hence there is little leverage in defining the Program and Course Outcomes.

The syllabus structuring, defining of programme objectives, courses objectives, program outcomes and courses outcomes is carried out by the Board of Studies of respective subjects. All such objectives and outcomes are discussed in detail during the syllabus framing meetings and workshops. After finalizing the syllabus by BOS, the university displays the syllabus copy that includes all program outcomes and courses outcomes on university website. University also communicates same with all the affiliated colleges.

Program Outcomes (POs) as well as Program Specific Outcomes (PSOs) are also displayed in all the departments prominently so as to enable the teachers and the students to plan the learning experiences in the classrooms accordingly. Course Outcomes and Program Specific Outcomes are being included in the Laboratory Manuals.

The charts showing Program Outcomes as well as Program Specific Outcomes have been displayed in the departmental staff room, laboratories and library. Apart from this, it has also been resolved by the college to communicate the newly introduced Program Outcomes and Program Specific Outcomes to all the stakeholders through faculty workshops, student awareness programs, student induction programs and faculty meetings, to be conducted henceforth.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The following strategy and methods are adopted by institute to measure attainment of POs, PSOs and COs.

1. Method of measuring attainment of POs:

- Feedback generated by the students and teachers
- Observation of students' performance by the teachers in various activities such as seminars, quiz, poster presentations competitions and group discussions etc.
- Evaluation of tutorials, home assignments, class tests, etc.
- Monitoring the progress in the performance of the student in

the practical sessions by teachers.

- Performance of students project work is monitored by the project supervisor.

## 2. Method of measuring attainment of PSOs:

- Attainment of program specific outcomes and course outcomes is evaluated by the institution using direct and indirect methods.
- Direct method includes result analysis, progression to higher education/employment and participation of students in various competitions/activities.
- Indirect method includes various surveys. Number of students excelling in university ranking: Gold Medalists, Toppers, students qualifying various competitive examinations like NET/SET/GATE.

## 3. Method of measuring attainment of COs:

- The course outcomes (COs) will be assessed through interaction and objective observation, evaluation of tutorials, home assignments and class tests, etc.
- The progress of the students is continuously monitored by the subject teachers through the practical sessions also which will help to know level of CO attainment.
- Subject knowledge of the students is evaluated through seminars and group discussions by the subject teachers which will help to know the level of COs attainment.
- Project work assigned to the students is supervised by the concerned guide. During the process of supervision, the development of analytical and application skills of the students is monitored. The observations made during such supervision are used to measure COs.
- The progress of the group of students is monitored by the mentor-teacher. The mentoring helps to decide CO attainment level.

Continuous Internal Evaluation ensures measuring of COs within the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil



### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

848

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://rcpasc.ac.in/wp-content/uploads/2.7.1-Student-Satisfaction-Survey-2020-21.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10.5

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

14

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

01

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

RCPACS College has created an ecosystem for Research and Innovation by:

1. Recruiting and developing desirable human resource
  2. Taking initiatives for creation and dissemination of knowledge and
  3. Establishing state of the art infrastructure
- The Institution provides a conducive environment for promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the

application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers and also for obtaining patents.

- Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products.
- The sole objective of the Incubation Centre is to facilitate students to convert their Ideas into Technological Innovations. Students are provided facilities to build prototypes useful for promotion of Agriculture and Rural Development. Workshops on emerging trends in Technology are held. Model Expos are held. Students are awarded cash prizes for best models. Students are encouraged to gain hands on experience and better Industrial Exposure.

College has recognized Research Centres in the several departments and this would be an added advantage to the students to develop their Prototypes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

1.57

File Description	Documents
URL to the research page on HEI website	<a href="https://rcpasc.ac.in/research/">https://rcpasc.ac.in/research/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

29

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

R. C. Patel Arts, Commerce & Science, College, Shirpur fosters an institution-neighborhood-community network and student participation, promoting good citizenship, service orientation, village adoption, and holistic student development. ? The Institute gives students the opportunity to put what they've learned in class into experience and to become more aware of societal issues. ? Through a variety of community-oriented programmes and activities aimed at holistic student development in the context of the community. The college's co-curricular and extracurricular activities are aimed at: ? Developing capacity and skills to respond to emergencies and natural disasters by developing leadership traits and a democratic approach. ? The College regularly engages students in numerous initiatives and programmes to encourage them to participate in community service. ? In and around the university, awareness programmes are organised with the help of students and faculty. ? The institute, through the NSS cell, determines the calendar of events that satisfy the cell's aims, such as tree planting, blood donation, assisting orphanages, assisting the government in elections, processions, awareness programmes, flood assistance, and rallies, as needed. ? In addition, the institute hosts the camp in order to assist the communities through a variety of activities such as promoting cleanliness, computer literacy, and social lectures and seminars. ? At the start of each session, a special guiding committee of teachers and students is formed to interact with incoming students and parents and provide guidance. ? Parents are invited to the college throughout the admissions process, and approximately 92-95 percent of parents contact with the teachers. ? The Institute makes extensive preparations to prevent ragging on campus before to and at the start of a new batch's classes. SOCIETAL ACTIVITIES BY OUR RCPACS NSS TEAM : ? Tree Plantation Drives ? Blood Donation Camps ? General Health/Dental/Eye related Medical camps ? Leadership Programmes ? Clean Drive Programmes ? Awareness Programmes/Rallies/Campaigns ? Personality Development programmes ? Skill Development Programmes ? De-addiction swear programme ? Tobacco and Spitting free India ? National Voters Day ? Organ donation ? Self dependent India

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

11

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

27

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

4360

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

26

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has founded procedures for making the best use of the available infrastructure. The College works around the clock to ensure that classrooms and laboratories are available. To make the most of the infrastructure facilities, the college operates in two shifts (7.30 a.m. to 12.30 p.m. and 11.00 a.m. to 5.30 p.m.). The classrooms are assigned by the timetable committee based on the number of students in each class. The recommendations and suggestions received assist the College in identifying areas of physical and academic support facilities that should be improved in the future. All necessary facilities, such as a sufficient number of classrooms, laboratories, library, reading room, staff room, girls' common room, are included in the building plan. For students and teachers, there is a separate parking lot. All departments are linked by intercom systems. On the ground floor, there is a separate administrative wing that houses the Principal's Office, Administrative Office, Conference Room, MKCL office, and Student Facilitation Office. On the ground floor, there are adequate sanitary facilities. There is a seminar hall, gym, as well as a sufficient number of ICT-enabled classrooms and laboratories. Lights and fans are available in the classrooms. There are 11 separate laboratories equipped with the necessary instruments, computers, internet, and LCD projectors. There is a separate language laboratory and dark room facility. On the ground floor, there are three separate computer labs with a total of 76 computers (HP Pro One 400 All in One Desktop PC), a Linux server, Internet, a projector, and licensed software. The computer laboratories are linked by LAN.

The Microbiology and Biotechnology department has a central instrumentation facility that is shared by other departments. Other laboratories, such as Botany, Zoology, Electronics, and Geography, have the necessary amenities such as piped gas, electricity, computer, internet connectivity, and LCD projectors. There are enough washrooms, toilets, and RO water points. There is a girls' common room, a separate office for IQAC and NAAC related work, and exam work is available. The entire campus is protected by a centralized security system. A sufficient number of CCTV cameras are installed inside and outside the building to ensure student safety. For the various colleges run by the RCPET; four separate hostels (2 boys' and 2 girls') are available. RO drinking water, recreational facilities, a playground, a common hall, and so on are all



obligated. In the boys' hostel, there is a gym and an indoor game room. SC and ST students have the option of staying in a government hostels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://rcpasc.ac.in/wp-content/uploads/4.1.1-infrastructure-and-physical-facilities.pdf">https://rcpasc.ac.in/wp-content/uploads/4.1.1-infrastructure-and-physical-facilities.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Cultural Activities:

Our College has adequate facilities to host cultural events such as the annual day programme. The event takes place on a foldable stage. The seminar hall is equipped with audio-visual aids and can host a variety of competitions such as debate, poetry, elocution, singing, and so on. The college has the necessary infrastructure to hold competitions such as rangoli, mehendi, collage, poster making, and presentation. The college hired trainers to train students in a variety of cultural activities so that they could participate in university-level mega cultural events such as the Youth-Festival. The college student welfare department also encourages and assists students in participating in state-wide cultural programs hosted by various universities.

#### Sports:

The College has a large green playground, possibly 8 acres in size. The playground has a cricket pitch with a net for practice. The playground is used for practice as well as intercollegiate football, basketball, and volley ball events, as well as races. Basic sports equipment and accessories are widely available. The college has a full-time Physical Director who encourages and trains students in a variety of sports. Every year, various indoor and outdoor games activities and events are held. The college's sports department has a partnership with the Kiran More Cricket Academy, which is run by the management.

Chess, table tennis, carrom, weight-lifting, power-lifting, body-building, and badminton are all indoor games.

Outdoor sports include cricket, football, volleyball, kabaddi, kho-kho, and handball.

Other sports activities include a gym, athletics, weight lifting, and cross-country running.

These sports activities have access to the necessary facilities and the playground.

Gymkhana: The College also provides Gymnasium facilities to students and faculty. Faculty time slots are separate. In a separate building, there is a well-equipped gym measuring 300 square meters.

Playground: The Institute has a sports field that is used for a variety of outdoor games. On the playground, major events such as Annual Day, cultural events, Sports Day, and other major programs are organized.

Yoga Center for Staff: Due to the pandemic situation, the college has conducted online yoga classes in the morning and evening sessions on a regular basis for teaching and non-teaching staff on the ZOOM platform throughout the year to stay fit.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

519905

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Since the inception of the College, the library has been operational (1991). The total numbers of titles available are 12205, with more than 25000 books. There are a total of 688 books available through the book bank. A total of 70 publications and journals are available through the library's subscription services. However, because of the Covid-19 outbreak and nationwide lockdown print journal subscriptions have been suspended for this year everywhere in the country. The library also houses M.Phil. and Ph.D. thesis collections.

For books and reference materials, the library uses the Dewey Decimal Classification (DDC) system. The library offers a good collection of Marathi and English literature, as well as works on Life Sciences and Computer Sciences. Aside from that, the library has around 600 works on Gandhian ideas. The library also has CDs and DVDs with digital material on them. On request, the library allows unrestricted access to post-graduate and undergraduate students. From Monday to Saturday, the circulation hours are 7.30 a.m. to 5.30 p.m.

Library Automation: Since 2009, the college library has been entirely automated.

For routine library maintenance, the library employs the LibSys 6.0 programme.

The library has upgraded to new library management software as of 2019.

The library now employs the web-based LIBMAN software. Barcodes are used to identify books and library cards. A barcode-based technique is used to distribute the book among students and instructors. The library, stack section, circulation counter, and reading area are all monitored via CCTV.

The Open Public Access Catalogue (OPAC) is a searchable database of all the books available in the library. Students can use the OPAC interface to see if the book they want is available. Book titles, authors, publishers, and subjects can all be used to search the OPAC database. The library has moved to a Web-based OPAC system as of 2019. Students and professors can use the internet to search the library's database. The web-based OPAC of the library can be found at <https://libcloud.mastersofterp.in/OPACNEW?Library=R%20C%20PATEL%20ARTS%20%20COMMERCE%20AND%20SCIENCE%20COLLEGE>

Library portal: The college website offers a distinct library portal that serves as a one-stop shop for all of its users' information needs.

The library portal has information on e-books, e-journal articles, databases subscribed by the library, online newspapers, laws and regulations, and so on.

The portal can be found at the following address:

<http://www.rcpasc.ac.in/library.php>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

145265

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

104

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the jurisdiction of Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, the college is noted for its IT infrastructure. A total of 136 computers are equipped in the college. Three specialized computer labs with 3.20 GHz Intel Core i3 4130 (4th Generation) machines, 500 GB HDD, DVD-RW, Web Cam, and

18.5" LCD panels are provided for running UG and PG Computer Science courses. The college uses licensed Microsoft software. The MSDN Academic Alliance Pack (Microsoft Imagine Premium) software at the college is valid until 2021. An external certified agency connects all three labs and the administrative office via LAN. For 20 years (until March 2022), (AVAYA, Certified Systemax Structured Connectivity)

In the year 2013-14, a CISCO-WRT 120 Wi-Fi system was installed in the building. There are a total of 12 ports available across the college grounds and building. New ports are being deployed as part of the Wi-Fi system upgrade.

The college refreshes its internet capabilities and band width on a regular basis, depending on demand. Reliance's 100 Mbps Fiber Optic (Primary) services provide Internet access. The Cyberom Firewall Security software has been installed.

In the event that the primary facility is unavailable, a 10 Mbps backup line from BSNL Broadband is also accessible. Printers, scanners, LCD projectors, photocopying machines, a data storage server, LAN switches and network, and a generator backup facility are all accessible.

Linguistics department has its own laboratory at the institute. Linguaphone is the only software that students can use to learn English. Step by step, the student learns how to pronounce words. There are four stages in total, each with seven units. Students' pronunciation improved with each stage.

When a student enters the lab, he begins by practicing his listening skills.

After the student has finished listening, the teacher will provide them books to refer to in order to learn more about the specific level and sections.

The first level begins with just one word. Each level requires the student to first listen to the words before pronouncing them. After pronouncing these words, students should double-check their pronunciation.

Because the Covid-19 epidemic entirely disrupted the academic year 2020-2021, instructors were forced to learn, implement, and use ICT-enabled tools. Not only for teachers, but also for students, the usage of laptops and the internet has become commonplace.

Zoom, a live streaming software subscription, has been purchased by the institute for online teaching.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

136

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

61.55990

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures that the available financial resources for maintenance are optimally allocated and utilized.

1. **Physical infrastructure Maintenance:** The College has employed specialists to provide support services and contracts with outside agencies to maintain the college's infrastructure. Skilled employees are used to provide construction services. For technical assistants, repairs, electrical fittings, and hardware servicing are handled by outside agencies/professionals. HODs and in-charges of concern committees transmit maintenance and repair requests to the Maintenance/Purchase Committee. Non-teaching staff IV Grade are assigned to various works and duties on a regular basis, such as cleaning of classrooms, hallways, Gymkhana, staff room, office, library, College grounds, and so on. The college has outsourced housekeeping services, particularly for toilet cleaning.

2. **Library:** The Library Committee, chaired by the Principal, was formed to examine how the library could be strengthened and made more efficient, based on faculty and departmental needs. A list of books is requested from the pertinent departments, and HODs are involved in the process. The librarian's finished list of required books is duly reviewed and signed by the Principal after receiving all HODs demand applications. A suggestion box has been placed inside the library to collect comments from patrons. Their constant response is extremely helpful in bringing new library enrichment ideas. The librarian is responsible for ensuring the return of books; students must have "no dues" from the library at the time of the semester end examination; and the library committee is responsible for weeding out old titles, scheduling the issue of new books, and resolving other issues such as weeding out old titles, scheduling the issue of new books, and so on.

3. **Gymkhana (indoor-outdoor):** The College has established a Sports



Committee, with the physical director overseeing the gymkhana and equipment. The committees supervises and hires outside contractors to fix the ground, courts, interior and outdoor maintenance and repair work, and acquire athletic equipment as needed.

**Laboratory: Policies for Maintenance and Utilization:**

High-grade instruments are serviced once a year. Instruments are stabilized with stabilizers. The instruments are serviced and maintained on a regular basis. Instrument calibrations are carried out. If available, service engineers from manufacturing businesses are contacted to assist with the repairs. Practical batches are designed to provide all students with hands-on experience. To make the most of the laboratory area, practicals are held in the morning, afternoon, and evening sessions.

**Computers: Policies for Maintenance and Utilization:**

Laboratory assistants look after the equipment and provide support. The machines and software are updated on a regular basis. Computers are deployed as needed in departments, offices, and libraries, as well as for administrative duties. The computers are linked through a LAN and have access to high-speed internet. Antivirus software is installed on all computers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

706

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

07

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1702

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1702

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

<b>318</b>	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

<b>376</b>	
File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

<b>08</b>	
File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The college has a Student's Council as per provisions of Section 40(2) (b) of the Maharashtra University Act, 1994 and Maharashtra University Act, 2016. The students Council consists of Principal, Principal nominated teacher, Student Welfare Officer, Program Officer of NSS, Director of Sports, it also include topper students of each class from every program. They were selected as class representatives (CR) taking previous year result into consideration. In addition to this two girl students are selected as ladies representative on the basis of their good academic record, participation in various activities and recommendation by teachers. One student from every unit NCC, NSS, Sports and Cultural is recommended by respective officers on the basis of their performance. University representative (UR) is selected from the above student council members by election. The students are selected based on academic merit and willingness. The function of "Students Council" is to work as a liaison between students and college administration and help to coordinate extra-curricular activities of the college.

The Students' council of R. C. Patel College plays a significant role in the wholesome development of the students. It plays a

pivotal role in voicing the interests and concerns of the students to the authorities. It is instrumental in enhancing the leadership qualities and the maintenance of the rights of the students in the campus. The management of College with the noble intention of enhancing the civic consciousness, social awareness and environmental awareness encourages the students to organize workshops, seminars and innovative programmes. The Council, with the constant encouragement of the Management and staff regularly organizes many activities, thus fulfilling the purpose of the council.

Representation of students on academic & administrative bodies/committees of the institution:

Students are encouraged to become the members of various governing and academic bodies of the college and the university; such as IQAC, Campus Celebrations Committee, Anti-Ragging, N.S.S., Sports, Library, Associations and Clubs of various departments. Members of student council are involved in various academic and administrative committees (Debate committee, elocution committee, quiz committee, women welfare committee, student redressal committee, committee, cultural program committee, etc.) formed by college authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

110

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The process of registration of Alumni Association of R. C. Patel Arts, Commerce and Science College is underway. Even though, a large number of alumni are continuously in touch with the departments and are contributing in various ways for the development of the different departments of the college, the most significant contribution of the alumni is in the area of job searching for fresh students. Different alumni groups are active on social media which continuously update the teachers as well as new comers regarding the job vacancies, training positions and walk in drives of various industries. The department of Microbiology, Biotechnology, Physics and Chemeistry has a strong alumni base. Due to efforts of our alumni, majority of our PG students are immediately absorbed in Pharma and Biotech industries. Alumni also contribute by bearing the educational expenses of poor students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the college is "To be a pre-eminent educational institute where teaching and learning brings out the best in the students." The mission of college is 1. To impart quality education to the students especially to the socially economically backward students from the middle class in the vicinity with a view that education will make them economically independent. 2. To enable our students to face unknown situations and to make them strong to face the problems of the rapidly changing and increasingly complex world. 3. To make our students responsible, sensitive, socially committed, and to develop in them spiritual insight and the ideas of democracy secularism, socialism, and peace.

This is being translated through effective governance. The college management is headed by the principal and is involved in coordinating the functions of the college to its logical end. Various committees comprising members of teaching and non-teaching faculty are involved in curricular and co-curricular affairs and administrative functions of the institution. The heads of the department/subject are authorized to monitor the routine functions at the departmental level. The administration encourages them and supports them at all levels. The decision taken by them is given due cognizance by the principal. The leadership qualities and decision-making ability are nurtured in heads of departments. An environment of equity and democracy is set up to conduct affairs smoothly and satisfactorily.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is committed to a culture of participative management. The Principal, Vice-Principal, Registrar, and IQAC Co-ordinator are responsible for the academic and administrative leadership of the college. The principal meets at least thrice a month with Heads of



departments and Vice Principals to discuss academic or administrative issues. The IQAC meets periodically to discuss the points related to the quality, policy, and plans. The apex decision-making body at the college level is the Governing Body of the College. In addition to this, the College has also College Development Committee (CDC). The CDC has representatives from teaching as well as non-teaching staff. All the issues regarding academics, administration, and enhancement of infrastructure, sanctioning of sabbatical/study leave, etc. are decided by the CDC. The IQAC also includes faculty members along with members from the society for the policy/plan formulation and its implementation. Faculty members from IQAC play an active role in the management of the academic activities of the college. Various committees in the college help in monitoring and facilitating several administrative functions and thus make administration open and transparent. The decentralization of power is evident from these committees, some of them are statutory and the others non-statutory in nature.

The list of committees is given below:

- Academic Council
- Internal Quality Assurance Cell
- Admission Committee
- Anti-Ragging Committee
- Committee for Prevention of Sexual Harassment
- Board of Examination
- Board of Studies
- Finance Committee
- Committee for Earn and Learn Scheme
- Forum of Arts, Commerce and Science Head
- Grievance Committee
- Gymkhana Managing Committee
- Research Coordination Committee
- RTI Cell
- Student Council
- Time Table Committee
- Planning Board for UGC, DBT and DST Schemes etc.

The IQAC has to ensure that whatever is done in the institution for "education" is done efficiently and effectively with high standards. To do this, the IQAC has to establish procedures and modalities to collect data and information on various aspects of institutional functioning. The Coordinator of the IQAC and the Secretary has a major role in implementing these functions. The IQAC derives major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad based to facilitate institutions towards academic excellence and institutions adapt them to suit their specific needs. The staff has entrusted the responsibility for different tasks such as college admissions, examinations, document verifications, form collection for scholarships, bus concessions as well as handling the university/government correspondence. Students actively participate in various curricular, co-curricular, and extracurricular activities. The stakeholders are given highlights of the achievements and activities through the department or HOD level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a perspective plan. The aspect considered for inclusion are :

#### Details

- Curriculum Development :

1. Implementation of Learning Outcome Based Curriculum Framework (LOCF) as per UGC Guidelines.
2. Internships or in-house projects for all Post Graduate Programs.
3. Entrepreneurship development related courses are part of most UG and PG programs.
4. Regular Curriculum Development Workshops for ensuring continuous evolution of Syllabi and making it Industry oriented.

- Teaching and Learning

1. Augmentation of ICT Support in Classroom and laboratories.
2. Training of teachers in upcoming areas of their respective subjects / specializations to enhance their knowledge base.
3. Regular and online mechanism of feedback on Teaching Learning which helps in monitoring the teaching learning processes and also helps in understanding learners needs

- Examination and Evaluation

1. Concurrent and flexible method of Evaluation.
2. Students are given a wide choice of methods for assessment.

- Research and Development

1. A dedicated committee looks into routine affairs of Research.
2. Submission of research proposals to various funding agencies.
3. Providing procedural and practical support to the teachers and the college for the submission of proposals to various funding agencies.
4. Assigning mini-projects to undergraduate students and major projects to post graduate students under the mentoring program.

- Library, ICT, and Physical Infrastructure / Instrumentation

1. Consistent improvement in the facilities of the Library.
2. Making Library available through college ERP system
3. ERP Technology (Master soft ERP) is used in the Library.
4. Additions of new equipment every year in the laboratories.

- Human Resource Management

1. Use of appropriate human resources for specific tasks to be completed in a time bound manner.
2. Rotation of faculty members on various committees every year, by examining and observing their skill and interest which also help to improve their skills.

- Industry Interaction / Collaboration

1. Industry Interface in almost all UG and PG programs.
2. Regular interactions of students with Industry Experts to gain industry knowledge.
3. Organizing Hands-On Training Sessions for students for specific skill sets.
4. Promotion of Internships for most graduate programs.

- Admission of Students

1. On-Line Admission System.

2. Admissions as per norms and regulations of Government of Maharashtra and Kavayitri Bahinabai Chaudhari North Maharashtra University (KBCNMU) Jalgaon.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our College is governed by Joint Director, Higher Education Department of Maharashtra and local management body, who are responsible for better quality education. However, the administration of the college is the responsibility of the Principal who is directly accountable to Higher Education, Department of Maharashtra, and local management body. The principal is involved in overlooking the implementation of plans of the College. He ensures that regular day-to-day operations are properly conducted, through feedback from conveners, teaching, and non-teaching staff. The Heads of Departments ensure that the plans communicated to them by the Principal are implemented systematically. Committees for co-curricular activities are formed at the beginning of the academic year and are assigned the tasks according to the institutional plans, for the curricular activities that enhance the overall development of students. Administrative Committees (Examinations, Scholarships, Purchase, Discipline, Sports, Admissions, Library, etc.) for the smooth conduct of all administrative activities according to requirements of academic bodies and government rules, there are committees headed by senior faculty to guide the function.

Aided teaching and non-teaching staff are appointed by duly constituted committees, and rules and regulations laid by UGC and the State government of Maharashtra from time to time. Non-Aided teaching and non-teaching staff are appointed by duly constituted committees, and rules and regulations laid by UGC and local management committees from time to time.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

Our college offers the following welfare schemes for all its employees. Summer and winter vacation to both teaching and non-teaching staff. The order is issued by the KBCNMU, Jalgaon, which is strictly followed by the college. Our institution has provided a Group Insurance scheme to the staff offered by Bajaj Allianz General Insurance (teaching and non-teaching staff) of the college. This helps the staff at the times of their emergency need. Maternity (180 days) and Paternity (15 Days) leave are applicable to staff as per government rules. Provident funds include GPF, DCPS for the employees of the college are in force. Casual leave, Medical leave, and Earn leave for the employees as per state government rules. Most of the staff is a member of 'R. C. Patel employee's Patpedhi', in which staff contribute monthly and may gain loan with a reasonable interest rate, Patpedhi also run various schemes in the favor of members. Our institute organized a fitness program for teaching and non-teaching staff for their fitness also encourages faculty for co-

curricular improvement by providing a free subscription to courses like 'Coursera'.

The college also offers the effective welfare schemes like Gymkhana, Housing Society (Vidyavihar Housing Society), Recreational facilities, Consumer store etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

35

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

14

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

31

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Every year CR report is filled for aided faculty of the college. Performance Appraisal System for teaching faculty follows the UGC regulations 2010 and amendments thereof. The institution monitors the performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher/orientation course/ workshops etc. that the teacher

attended during a particular period as it is deemed mandatory for promoting in the next grade.

Apart from these, our institute has framed its Institute level API format, which is mandatory to fill for every teaching staff at end of the academic year, which is analyzed by our institute. Those teachers who secure Outstanding grades are felicitated by our management every year in the annual function and the best teacher award is given to outstanding teacher. These teachers are promoted through CAS on priority basis. Based on the API report our institute promotes the teachers of aided and non-aided teachers for research and scaling up.

Appointment of non-teaching staff is made concerning rules and regulations of the State Government of Maharashtra. CAS benefits after the slab of twelve years, however at the end of every calendar year confidential report (CR) is filled by an administrator which reflects their CAS benefits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit of the accounts is an important process and is strictly followed by the Institute. The college undergoes an external audit conducted by the higher education department. They verify and confirm all finance-related documents. Report of audit is submitted to the higher education department. The institute has two special CA for internal and external audits. All bill receipts are verified through the process. NSS and students welfare schemes are also audited by KBCNMU, Jalgaon, and utilization certificates are issued to the college. In case of query, documents are sent to the college for clarification. All the process in the college is strictly monitored by the Principal. The copies of the audit reports are also preserved in the college for records.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

79550

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The institution is run by the government so the funds to be utilized are primarily allotted through the Higher Education Department of Maharashtra. Funds to be allotted for the institution go through the exercise of forming an annual budget as per requirement. The allotments are made to the institution throughout the financial year through the "Sevarth Pranali" prepared and monitored by the state government of Maharashtra. The optimum end-use of the funds is made as per the rules and regulations and is subjected to audit by the government. Within the institution, funds are mobilized out of a specific percentage of the fee collected from the students. These funds are grouped under the heading "Local Funds". These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum use of these funds, college development and purchasing committees are framed which look after it. College runs in two shifts for full utilization of classroom and laboratories. Almost every laboratory is scheduled in three shifts for full and proper utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution, which is as mentioned below:

All the faculty members are encouraged and supported to participate in orientation, refresher courses, workshops, seminars, and conferences for a better teacher-learning process and research.

Teachers are also encouraged to participate in various research and development activities, to apply for the research projects to various funding agencies.

Teachers with Ph.D. are also encouraged and motivated to act as research guides for the research scholars.

Teachers are also encouraged to participate in examination and evaluation processes.

The poor and needy students are provided with financial aid out of the college local fund. Earn and Learn Scheme is run by the institute to help needy students under "Karmavir Baurao Patil Earn and Learn Scheme" of the university.

The IQAC also provides guidelines; internet access, and verification processes for the students to get the scholarships for maximum students under various schemes run by Maharashtra Government, and our institute supports these students by providing technical support and guidance.

The college also provides a platform for the students to participate in various Intra-college and Inter-college-level debates, competitions, seminars, poster presentations, workshops. Also, encourage them to take part in "Avishkar" at the university level followed by State level.

Skill enhancement ability courses have been introduced for various subjects and students are free to choose anyone as per their will in the respective stream.

The college has started new PG Courses from the current academic year in the subjects of Botany and Zoology.

Regular meetings of IQAC are conducted under the chairmanship of the Principal with a fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of the curriculum.

All the teachers are encouraged to use audio-visual teaching aids, Smart Boards, overhead projectors, charts, models, etc. for effective teaching-learning processes.

For an effective teaching-learning process, almost all the laboratories are provided with charts, models, smart boards, overhead projectors, PCs, etc.

File Description	Documents
Paste link for additional information	<a href="https://rcpasc.ac.in/iqac/">https://rcpasc.ac.in/iqac/</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure, and methodologies of operations and learning outcomes at periodic intervals. Some of activates of IQAC in this regard are:

1. Student's feedback on faculty, teaching learning process, and evaluation: Student's feedback significantly shows the actual quality of teaching learning process. The student's feedback is conducted as per the following norms: a. All the students are allowed to give feedback on faculty, teaching learning process, and evaluation so that the actual picture is ascertained. b. After evaluating the feedback from students, the teacher if evaluated with low performance is suggested and/or instructed accordingly.

2. Academic monitoring: The academic monitoring committee conducts a regular visits to the classes regarding the regularity and

punctuality of classwork, informed the Principal on a daily basis.

3. Remedial Classes: The teachers conduct remedial classes and revision for the students wherever needed. Bridge courses are conducted by the departments to fill the gap between knowledge of previous class and currently admitted class, for the efficient teaching-learning process.

4. Syllabus Monitoring: The worthy principal (chairman IQAC) keeps vigil from time to time on the completion of the syllabus and ascertains information regarding the quantum syllabus completed so that the prescribed syllabus is completed within the stipulated time.

5. Result analysis is done at end of every semester and compared with overall university results. Displays the names of Gold Medal awarded students on the notice board and given publication in the newspaper.

6. Our institute has a dedicated training and placement cell through which UG and PG students of final year are prepared and encouraged to participate in various placement drives and provide placements to them in various companies. Already students are placed in many renewed corporates which include TCS, Infosys, Wipro, SUNPHARMA, CADILA, etc.

7. The institute has its own "Institutional API Format" for the yearly assessment of teachers.

8. The institute has designed its "Academic Diary" for monitoring the teaching learning process throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state,**

A. All of the above

**national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Response:**

As per the vision and mission statement towards women empowerment and of making girl students self-reliant and responsible citizens of the nation, curricular and co-curricular activities at Department and Committee levels are planned with the support of IQAC. All departments organize activities focusing on Gender Sensitization issues. The committee organizes poster presentation, women's day celebrations. Birth and Death Anniversaries of Rajmata Jijabai. It enables the students to experience the sensitization issues. Yuvati Sabha and Gender Sensitization Cell are formed especially for promotion under gender-equity programmes. Activities like gender sensitization workshops are organized regularly to ensure the safety and security of the girl students.

**Safety:**

The measures to maintain the safety for all the girl students on the campus undertaken by the college are: Anti-Sexual Harassment cell is formed as per the guidelines of the UGC, State Govt. and the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon guidelines. The cell propagates the laws and rules regarding the sexual harassment, gender issues time to time by organizing lectures, workshops. The banners and notice boards regarding gender sensitivity and anti-sexual harassment rules are displayed on

college premises. The rules, contact details of the Sexual Harassment Prevention Committee are available on college website. A separate committee is formed to keep vigilance on safety issues.

#### Security:

Various security measures undertaken by the college are -

The college management has hired a private security agency for 24/7 guarding on the entrance as well as on the campus. The entire campus is under the CCTV surveillance. The passages, stair cases, verandas, library reading room, library are always under the CCTV surveillance. For night security, the college has arranged for the flood lights. The police helpline numbers are displayed at several places on the campus.

#### Common room:

A Girls Common room with well-equipped facilities is made available. Separate toilets and wash rooms are made available for girls. Necessary medical kits including sanitary pad vending machine, primary health kit, etc are available in the Health Centre. To effectively respond to the gender sensitivity issue, a counseling center and committee is also formed to look after the individual, family, social, financial, academic problems of the students. Women's Grievance Redressal Cell and the Anti-Sexual Harassment Cell undertake initiatives for assisting girl students especially coming from rural, tribal, and hilly area. Besides, the College has formed Local Guardian, Mentor-Mentee Committee including all the teaching staff as local guardians of a group of 15 students at FYBA/ BSc/B.Com level and also at Special Courses level.

#### Counseling

The counseling for college girls helps them to develop social skills. They learn to express emotions to help them about physical awareness.

File Description	Documents
Annual gender sensitization action plan	<a href="https://rcpasc.ac.in/wp-content/uploads/7.1.1_Annual-Gender-Sensitization-Plan.pdf">https://rcpasc.ac.in/wp-content/uploads/7.1.1_Annual-Gender-Sensitization-Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://rcpasc.ac.in/wp-content/uploads/7.1.1_To-Web.pdf">https://rcpasc.ac.in/wp-content/uploads/7.1.1_To-Web.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Waste Management**

The solid waste in the form of papers, rubber, pencils, pens, chinks, dust, broken chairs, tables, benches, lab equipment etc. are managed properly through dustbins and stack rooms. The institute management itself promotes and implements for cleanliness. Following are a few measures taken to keep the campus clean by managing the waste.

**Solid Waste:**

A dedicated staff recruited through a contractor to collect the garbage on the campus, and waste from the classrooms and laboratories. They collect the garbage, sweep and clean the floors, collect the fallen tree leaves and waste and deposit it garbage cans.

The waste baskets are placed at various places in the building such as labs, library, office, corridors etc. The classrooms and laboratories are cleaned regularly by peons and lab attendants. The waste collected on the campus is taken away by the municipality garbage carriers. The broken chairs, tables or furniture are mended regularly to reuse. If furniture is useless it is scrapped.

**E-waste:**

E- Waste is collected and submitted to the Central office of the society for further scrapping procedure. In few cases, old machines are sent with the due permission of the college management to its schools.

**Liquid waste:**

Liquid waste gets overcome by regularly maintaining dripping and leaking taps. During monsoon, the rain water harvesting is properly channelized through municipality drainage system and the same further leads to the sewage purification plant of the Municipal Council.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**



<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1.Restricted entry of automobiles</b></li> <li><b>2.Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3.Pedestrian-friendly pathways</b></li> <li><b>4.Ban on use of plastic</b></li> <li><b>5.Landscaping</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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**facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As a higher education institute, it is the moral responsibility of the college to undertake the initiatives in providing the inclusive environment. The college undertakes the programs to promote the harmony towards cultural, regional, linguistic, communal, socio economic issues.

Gandhi Study centre organized the Gandhi Sanskar Pariksha for the students on the occasion of Gandhi Jayanti to foster the values of love, non-violence and universal brotherhood.

Hindi and Marathi departments celebrate the days such as Hindi Bhasha Divas and Marathi Rajbhasha Din to making the students aware of the growing importance of native languages in higher education.

National Science Day was celebrated to inculcate the scientific aptitude among the students.

The Department of Political Science celebrated the Constitution Day to make the pupils aware of the importance of Constitution in India.

Samajik Nyay Divas is exclusively celebrated to create the communal harmony and to develop the sense of belonging among the students.

Tulsi das and Raidas Jayanti were celebrated to create social cordial atmosphere. Kranti Din celebration proved helpful in making the students conscious of the great national freedom struggle.

Due to pandemic condition, it was not possible to celebrate the programs actually. We preferred the virtual mode for the celebration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to constitutional obligations: values, rights, duties and responsibilities of citizens.

Describe the various activities of the institution for inculcating values for becoming responsible citizens as reflected in the Constitution of India (within a maximum of 200 words).

Upload relevant supporting document

The institute feels its responsibility to sensitize the students and employees to the constitutional obligations. It conducts the various activities and programs to inculcate the values, sense of duties and responsibility among the students and faculties. The programs conducted are mentioned below.

**Covid Awareness Programs**

The year 2020-21 also raised a grave challenge for humanity in the form of COVID-19 pandemic. The college students and faculty contributed in the CM funds for Covid fight.

**Availability of life saving drugs during pandemic**

The life saving drugs like Remdesivir in pandemic are provided to the needy patients through the R. C. Patel Generic Medical Store. The homeopathic drug Arsenic album-30 is also distributed for the

prevention of various infections in the pandemic.

#### Raising of Flag Fund

As per every year we collected Armed Forces Flag Day Fund as the welfare fund for their families.

#### New Knowledge Lectures Series on the social issues

A lecture series was organized to address the social and cultural issues from June to October 2020 on the various topics such as Kranti Din, Adivasi Divas, Constitution Day, Women Empowerment, Shiv Jayanti, Gandhi Jayanti, International Yoga Day, Voters' Day, Vijay Divas- Kargil Day, Navratri etc.

#### Health Awareness Programs:

The yoga and physical activities classes were conducted online. The guidance on Mental Health (World Mental Health Day) was made available through online mode.

#### Special Training to Faculty:

The college encouraged the faculty to join the various courses on the Coursera Platform on the subjects that develop the skills, emotional, social and cultural quotient.

#### Unnat Bharat Abhiyan:

The college rigorously undertook the programs under Unnat Bharat Abhiyan. The unit of our institution has made a survey of rural area regarding health, hygiene, education etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://rcpasc.ac.in/wp-content/uploads/7.1.9-Proofs-to-Web_Sensitization-of-students.pdf">https://rcpasc.ac.in/wp-content/uploads/7.1.9-Proofs-to-Web_Sensitization-of-students.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code**

**A. All of the above**

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/organizes national and international commemorative days, events, and festivals:

The institute celebrates the various national and international ceremonies and festivals since they offer the opportunity to boost the ambience necessary to inculcate the human values among the students. The celebration of such festivals helps to foster the national consciousness and a sense of universal brotherhood. As this was a pandemic year, the physical attendance of the students was not possible. That's why, the programs were taken online.

During the year 2020-21, the various departments organized the programs, which are listed below:

Gandhi Study Centre organized an online examination (named- Gandhi Vichar Sanskar Pariksha) on the Gandhiji's philosophy and life on the occasion of World Ahimsa Din- Gandhi Jayanti.

College Library celebrated the Vachan Prerana Divas on the occasion of the birth Anniversary of Dr. A P J Abdul Kalam on 15 Oct. 2020.

The college organized World Yoga day online on 21 June 2020.

Other than these programs, the college celebrated the days such as Independence Day, Republic day, Constitution Day, UNO Day, World Mental Health Day, Kargil Vijay Divas, Kranti Divas, Samajik Nyay Divas, Hindi Divas, Jagtik Adivasi Din, National Science Day, Population Day, Tulsidas Jayanti, Marathi Bhasha Din, Navaratri Day celebration by organizing lecture, Ozone Day etc.

Though these programs were organized virtually, it provided the opportunity to overcome the depressing atmosphere.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practices No. 1:

#### Blood group detection and Hygiene Awareness Camp

The Department of Microbiology and Biotechnology of R. C. Patel Arts, Commerce and Science College has established the student's club called "Plasmid Club". In biological world, plasmid means - a genome coding extra characters to the organism.

The club is dedicated to undertake the various extracurricular and extension activities related to health, hygiene, better living etc. The objectives of the clubs are listed below:

#### Objectives:

1. To get acquainted with good study techniques and to make available the study resources for preparation of competitive examination.
2. Creating cooperative environment within students and helping in expression of students ideas, views, thoughts and enhance the interaction within students, Students-Teachers and by making available Wall magazine - BIOVISION. Making students

aware of Social issues such as pollution, disease awareness and importance of personal in daily life.

**Practice:**

The year 2020-21 proved fateful for the humanity due the pandemic of Covid-19. As the whole country suffered due to the pandemic, the jurisdiction of the college also went through the unfortunate effects of pandemic. It was obvious that the college and the Plasmid Club were unable to organize the regular activities such as Blood group detection and Hygiene Awareness Camp due to the restriction to the free movement outside. Nevertheless, Plasmid Club knew its responsibility towards the health of the people in the tehsil.

The situation was unknown and the challenges raised by COVID-19 conditions were newfangled. That's why with great caution, the college organized the various activities under the COVID Awareness Programme.

The activities we conducted for the academic year 2020-21 were as follows:

1. Raising the funds: The faculty members voluntarily contributed in the CM fund as we felt that it is our moral duty to help the poor and pandemic affected people through the CM fund.
2. Availing the Remdesivir for the faculty and the victims of Covid in the Tehsil: During the pandemic, Remdesivir - a life-saving drug in pandemic was nearly out of reach from the patients. The R.C. Patel Educational Trust made these drugs available for the needy ones. The faculty members voluntarily came ahead in managing the distribution of drugs through the R. C. Patel Generic Medical Store of the Trust.
3. Distribution of Arsenic Album-30: The College distributed Arsenic Album-30, a homeopathic drug as a precautionary drug against the COVID infection in the society.
4. Students' Contribution in the Laboratory testing:

The students of Microbiology and Biotechnology helped in the COVID - testing in government and private laboratories with due protection.

1. Organization of COVID Awareness quiz: The departments like Computer Science organized the quiz of COVID awareness for the students.
2. Counseling for Staff: It was tough time for all to cope up with the new challenges raised by pandemic. The college organized counseling for staff members.

3. **Fun with Fitness:** A fitness program was organized online for the staff members every day during the lockdown period.
4. **Providing Alcohol Based Sanitizer to the Schools and Colleges in the vicinity:** The Department of Microbiology initiated a unique venture during the pandemic of producing the alcohol-based sanitizer. Our faculty distributed the sanitizer among the other colleges on the campus and schools in the town.
5. **Rapid Antigen Test for Faculty:** The college organized Rapid Antigen Test for faculty through Thyrocare Laboratory, Mumbai.
6. **COVID Protection kit for Students:** The College provided the students with the COVID protection Kit which consisted sanitizer, mask, hand gloves, etc.
7. **Counselling for COVID Patient:** The faculty members acted as the counselors in the Jumbo COVID centre, Shirpur.

**Evidence of success:**

The success of the activities can be seen in various ways. The funds raising was our moral responsibility. But availing the drugs like Arsenic Album-30 helped our human resource to be protected from the infections. Our contribution in the management of distribution Remdesivir drug must be mentioned. These drugs were made available for the victims from our own college and at the same time from the whole tehsil. The counseling helped the faculty to be mentally strong and the fitness program helped to keep themselves fit. The schools and colleges which were supplied the alcohol -based sanitizer expressed their feelings of gratitude towards the college. The college took care of students by providing them protection kits.

**Best Practices No. 2:**

**Center of Research and Preservation of Ahirani**

**Ahirani:** A regional variant of Marathi, which is popularly spoken in the North Region of Maharashtra. It is largely spoken but less written. As a result, the most of the words, idioms, phrases which were in vogue once are either lost or used rarely. Such condition is dangerous for any dialect. We know that in the age of globalization, the dialects have become the endangered species. It is the responsibility of the researchers, teachers and students in the higher educational institutes to take measures to preserve such dialects. Center of Research and Preservation of Ahirani, which is activity initiated by Faculty of Humanities in the college proposed to develop Ahirani Shabdkosh. It is intended that the words, idioms, phrases etc. of Ahirani will be collected exhaustively and a



Shabdkosh will be developed. It will be work of preservation of a dialect and Shabdkosh will help the new generation to use the traditional Ahirani vocabulary in speech and in writing.

**Objectives:**

1. To study and conduct the research for preserving Ahirani: the dialect of Marathi
2. To collect the vocabulary of Ahirani and publish it in the form of dictionary
3. To study the cultural heritage with reference to Ahirani
4. To create the awareness among the students and people about the linguistic legacy
5. To encourage the knowledge creation and creative writing in dialects.
6. To develop an Ahirani Shabdkosh.

**Practice:**

The faculty of Humanities has initiated an activity of research and preservation of Ahirani which is a dialect spoken by the majority of the folk in the North Maharashtra region. The lockdown period restricted the researchers to conduct the field works. Still the work of making of Shabdkosh continued.

Following steps were taken in executing the work undertaken:

1. An editorial board was set up.
2. The editor-researchers were assigned the work of collecting words of Ahirani which are getting extinct or which are rarely used.

The areas of collecting of words were determined and the areas will be centered by the related editor-researchers.

**Evidence of Success:**

There are fourteen teachers of languages, literature and social sciences in the faculty of Humanities. The work of making of Ahirani Shabdkosh was a joint venture of these teacher-researchers. An exhaustive editorial board of the teachers was set up. The editorial board undertook two strategic meetings regarding the Shabdkosh in the year 2020-21. In the first meeting the areas of Ahirani vocabulary were reconsidered and redefined. In the second meeting, the areas of Ahirani vocabulary were assigned to the teachers and their jurisdictions of work were confirmed. During the year, the

editorial board kept on selecting and grading the various words required for Ahirani Shabdkosh.

File Description	Documents
Best practices in the Institutional website	<a href="https://rcpasc.ac.in/best-practices/">https://rcpasc.ac.in/best-practices/</a>
Any other relevant information	<a href="https://rcpasc.ac.in/wp-content/uploads/3_Fun-with-Fitness.mp4">https://rcpasc.ac.in/wp-content/uploads/3_Fun-with-Fitness.mp4</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctiveness of the college solely lies in the activities which are completely student-centric. Every academic functioning is pro-student. We believe that every student who approaches to us is privileged to furnish his career through the holistic academic experience. R.C. Patel Educational Trust is devoted to the mission statement 'to impart the quality education to the students especially to those who are from social and economic backward classes.' Accordingly, the college tries its best to avail the quality education in traditional and novel disciplines to the students from the nook and corners of the North Maharashtra. As our college is situated in the tribal tahsil, it is our responsibility to bring the tribal boys and girls in the main stream of the education. The students from tribal areas in the districts like Dhule and Nandurbar are able to get the education in the college with all the facilities provided by the institution and government. Institutional distinctiveness is reflected in the standard and motivating learning ambiance that is created on the campus. Not only has the availability of the infrastructure that helps in imparting the quality education, but the trained and dedicated teaching fraternity enhanced the teaching- learning activities.

The 317 students succeeded in getting placed in the companies like TCS, InfoSys, Capgemini Pvt. Ltd., Ethanus Pvt. LTD. (IT), Ecorner Tech Solution Pune, Advantmed LLP, Ahemdabad, Indian Airforce, Delhi, Ecorner Tech Solution Pune, BPCL, (Vanita Petroleum) Gujrath, Shahada, Revenue and Forest Department, Ridhi Pharma, IPCA labrotary, PJ Helth care, Square Yard Pvt Ltd., ICICI Bank, Mumbai, Riser Techub Pvt. Ltd., Karvy Data Management, Riser Techub Pvt. Ltd., Cipla, Alkem Librotaries Ltd., Shree Venkatesh International Ltd., Ciron Drugs and Pharmaceutical Pvt. Ltd. Orbityse etc. in

2020-21. We believe in the students who are educated from our college and in this way we get an opportunity to avail the jobs to our students. On the other hand such teachers prove very loyal and dedicated so far as their duties are concerned. The distinctiveness of the college lies in the facilities provided to the differently abled students. Some of the facilities are lift, ramp/rails, rest rooms, scribes for examination etc. The perfect green atmosphere is the distinct feature of the college. Institution has its own "Teachers Appraisal System" and review the annual academic and research progress of teachers.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. To initiate the new certificate courses and value added courses.
2. To prepare for the next cycle of assessment and accreditation by NAAC
3. To initiate the process of faculty placements in time as per the UGC regulations.
4. To plan IQAC activities, research activities, conferences and seminar.
5. To promote the faculty for PhD registration and to apply for the research projects to various funding agencies.
6. To arrange various on campus placement drives for student's employment.
7. Covid vaccination (Upto Precaution Dose) to all student and faculty member.
8. To establish linkages, MoUs with the neighboring institutes and the industries.
9. To create an atmosphere for holistic development of students, faculty.
10. To create awareness and initiate measures for protecting and promoting environment.
11. To fulfil its social obligation in terms of formal and informal education, dissemination of knowledge, organizing programmes and activities for the benefits of the community and other stakeholders.
12. To tie-up with international MOOC's platform like Coursera.