

Date: April 23, 2020

**Notice: IQAC Meeting**

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of IQAC has been scheduled. You are hereby requested to attend the meeting. The details of the meetings are as follows:

Date: Saturday, April 25, 2020

Time: 3.00 p.m.

Venue: IQAC Board Room

**Agenda of the Meeting**

**Agenda No.1:** Opening the meeting and welcome

**Agenda No. 2:** Approval of the minutes from the previous IQAC meeting

**Agenda No. 3:** Review of the syllabus completion and the difficulties occurred in completion

**Agenda No. 4:** Review of the value added /ADD-ON courses

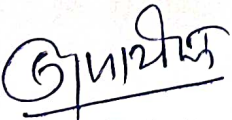
**Agenda No. 5:** Review of the work by the various committees

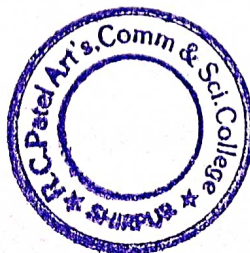
**Agenda No. 6:** Assessment of Academic diary and API


**Agenda No. 7:** Discussion on the requirement for the next academic year

**Agenda No.8:** Discussion on the students' progress

**Agenda No.9:** Adjournment

  
Dr. Sandip P. Patil  
Coordinator, IQAC



  
Dr. D. R. Patil  
Principal  
**PRINCIPAL**  
R.C.Patel Art's, Commerce and  
Science, College, Shirpur, Dist. Dhule

## MINUTES OF THE MEETING

The meeting of all members of Internal Quality Assurance Cell (IQAC) was held on Saturday, April, 25, 2020 at 3.00 p.m. in IQAC Board Room of R. C. Patel Arts, Commerce and Science College, Shirpur.

### **Agenda No.1: Opening the meeting and welcome**

The chairperson called the meeting to order and extended a warm welcome to all delegates.

### **Agenda No. 2: Approval of the minutes from the previous IQAC meeting**

The minutes from the previous IQAC meeting were reviewed and approved with no amendments.

### **Agenda No. 3: Review of the syllabus completion and the difficulties occurred in completion**

In the meeting the completion of syllabi by the teachers was discussed. The problems faced by the teachers were also discussed.

### **Agenda No. 4: Review of the value added /ADD-ON courses**

The review of the value added /ADD-ON courses was taken by the chairman.

### **Agenda No. 5: Review of the work by the various committees**

The review of the work completed by the various committees was done in the IQAC meeting.

### **Agenda No. 6: Assessment of Academic diary and API**

It was planned to assess the academic diaries and APIs filled of teachers by the IQAC members.

### **Agenda No. 7: Discussion on the requirement for the next academic year**

The requirements for the next academic year 2020-21 were deliberated in the meeting.

### **Agenda No.8: Discussion on the students' progress**

There was a discussion on the students' progress in the various areas.

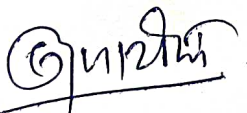
### **Agenda No.9: Adjournment**



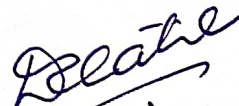
The meeting concluded with the formal closure of the proceedings, expressing gratitude to all attendees for their active participation.

The following members were present for the meeting:

Sr. No.	Name of Committee member	Particular	Designation
01.	Dr. D. R. Patil	Principal	Chairman
02.	Dr. A. M. Patil	Vice-Principal	Teacher Member
03.	Dr. S. P. Patil	Teacher member	Coordinator (IQAC)
04.	Dr. R. V. Sonar	Teacher Member	Teacher Member
05.	Dr. R. S. Pawar	Teacher Member	Teacher Member
06.	Dr. J. P. Mahashabde	Teacher Member	Teacher Member
07.	Dr. R. C. Bhavsar	Teacher Member	Teacher Member
08.	Dr. S. G. Bacchav	Teacher Member	Teacher Member
09.	Dr. R. H. Patil	Teacher Member	Teacher Member
10.	Dr. Sanjay Bari	Principal	Senior Administrative Officer
11.	Mr. G. R. Sonar	Administrative Officer	Member

  
Dr. Sandip P. Patil  
Coordinator, IQAC



  
Dr. D.R. Patil  
Principal  
R.C. Patel Art's, Commerce and  
Science, College, Shirpur, Dist. Dhule

## ACTION TAKEN REPORT

### Agenda No. 4: Review of the value added /ADD-ON courses

The coordinators of the certificate courses/ value added courses presented the updated status of the admission, syllabi, teaching and evaluation and the outcomes of the courses.

### Agenda No. 5: Review of the work by the various committees

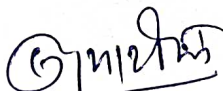
The committees organize the various programs throughout the academic year. IQAC reviewed the activities and programs conducted by such committees.

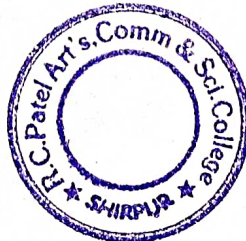
### Agenda No. 6: Assessment of Academic diary and API


As usual, API and Academic Diary of the teachers were assessed in the end of month of May, 2020.

### Agenda No.8: Discussion on the students' progress

The Heads of Department presented the students' progress to the principal.

  
Dr. Sandip P. Patil  
Coordinator, IQAC



  
Dr. D.R. Patil  
Principal  
**PRINCIPAL**  
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