



R. C. Patel Educational Trust's

**R. C. Patel Arts, Commerce and Science College**

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President

Hon. Bhupeshbhai Patel

Principal

Dr. D. R. Patil

Date: Jan., 15, 2020

### Notice: IQAC Meeting

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of IQAC has been scheduled. You are hereby requested to attend the meeting. The details of the meetings are as follows:

Date: Friday, January, 17 2020

Time: 11.00 a.m.

Venue: IQAC Board Room

### Agenda of the Meeting

**Agenda No.1:** Opening the meeting and welcome

**Agenda No. 2:** Approval of the minutes from the previous IQAC meeting

**Agenda No. 3:** Planning and organization of the guests lectures

**Agenda No. 4:** Planning and organization of placement drive

**Agenda No. 5:** Follow of the extra-curricular and extension activities

**Agenda No. 6:** Planning for conducting feedback

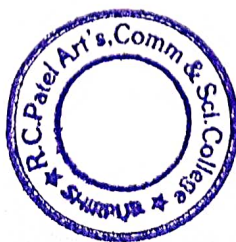
**Agenda No. 7:** Discussion the results of odd semesters examinations

**Agenda No.8:** Accelerating the use of ICT in curriculum

**Agenda No.9:** Organization of meets of parents and alumni

**Agenda No.10:** Adjournment

Dr. Sandip P. Patil  
Coordinator, IQAC



Dr. D. R. Patil

Principal  
**PRINCIPAL**

R.C. Patel Art's, Commerce and  
Science College, Shirpur, Dist. Dhule

## MINUTES OF THE MEETING

The meeting of all members of Internal Quality Assurance Cell (IQAC) was held on Friday, January 17, 2020 at 12.00 p.m. in IQAC Board Room of R. C. Patel Arts, Commerce and Science College, Shirpur.

### Agenda No.1: Opening the meeting and welcome

The chairperson called the meeting to order and extended a warm welcome to all delegates.

### Agenda No. 2: Approval of the minutes from the previous IQAC meeting

The minutes from the previous IQAC meeting were reviewed and approved with no amendments.

### Agenda No. 3: Planning and organization of the guests lectures

Discussion was held to organize the guest –lectures.

### Agenda No. 4: Planning and organization of placement drive

The IQAC speculated over the imminent placement drive and the Training and Placement Officer was asked to organize the placement on campus and training for needy students.

### Agenda No. 5: Follow of the extra-curricular and extension activities

The chairperson took the follow up of the extra-curricular and extension activities undertaken by the various committees.

### Agenda No. 6: Planning for conducting feedback

The online feedback system was reviewed and feedback committee was instructed to conduct the annual feedback for the academic year 2019-20.

### Agenda No. 7: Discussion the results of odd semesters examinations

Odd semester results of all the faculties/subjects were discussed in the meeting.

### Agenda No.8: Accelerating the use of ICT in curriculum

The IQAC instructed the teachers to maximize the use of ICT.



**Agenda No.9: Organization of meets of parents and alumni**

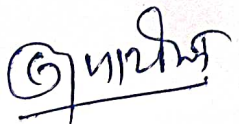
IQAC planned to organize the meets of parents and students and the related committees and departments were instructed to organize the meets.

**Agenda No.10: Adjournment**

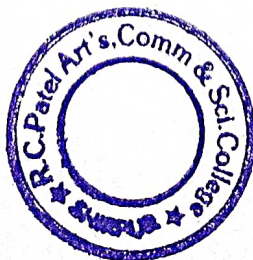
The meeting concluded with the formal closure of the proceedings, expressing gratitude to all attendees for their active participation.

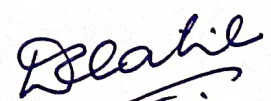
The following members were present for the meeting:

Sr. No.	Name of Committee member	Particular	Designation
01	Dr. D. R. Patil	Principal	Chairman
02	Dr. A. M. Patil	Vice-Principal	Teacher Member
03	Dr. S. P. Patil	Teacher member	Coordinator (IQAC)
04	Dr. R. V. Sonar	Teacher Member	Teacher Member
05	Dr. R. S. Pawar	Teacher Member	Teacher Member
06	Dr. J. P. Mahashabde	Teacher Member	Teacher Member
07	Dr. R. C. Bhavsar	Teacher Member	Teacher Member
08	Dr. S. G. Bacchav	Teacher Member	Teacher Member
09	Dr. R. H. Patil	Teacher Member	Teacher Member
10	Dr. Sanjay Bari	Principal	Senior Administrative Officer
11	Mr. G. R. Sonar	Administrative Officer	Member



Dr. Sandip P. Patil  
Coordinator, IQAC





Dr. D. R. Patil

Principal  
**PRINCIPAL**

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## ACTION TAKEN REPORT

### Agenda No. 4: Planning and organization of placement drive

Annual Placement Drive was held by the college.

### Agenda No. 6: Planning for conducting feedback

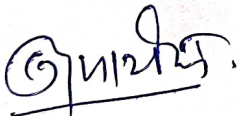
Annual feedback of the students was collected by feedback committee.

### Agenda No.8: Accelerating the use of ICT in curriculum

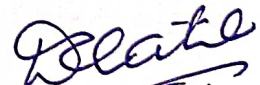
Use of SMART BOARD, PPT, Google Classroom etc. increased.

### Agenda No.9: Organization of meets of parents and alumni

Departmental parents and alumni meetings were held by the respective departments.



Dr. Sandip P. Patil  
Coordinator, IQAC



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